

MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors meeting of November 21, 2024

CALL TO ORDER: The meeting was called to order by Chair Karen Kaua at 7:01 PM in the EPVMD Hall, AKA The Lion's Hut at 99 School Street, Murphys, CA. Present were Trustees Karen Kaua, Jackie Reeve and Jeff St Louis. Trustees Maureen Elliott and Patti Cripe were absent.

QUORUM: A quorum of three board members was present.

PUBLIC COMMENTS: None

APPROVAL OF MINUTES: The minutes of the Regular Meeting on August 15, 2023 were presented. St Louis moved to approve the minutes as presented. Kaua seconded the motion and it was approved 3/0. No board meetings were held in Sept. or Oct. of 2024.

CORRESPONDENCE:

Refund of \$77.49 from SDRMA for worker comp insurance overpayment. Informational only.
Three public Record Requests: Informational only

OLD BUSINESS:

1. Discussion on cancellation of scheduled cemetery community clean-up day: Re-schedule decision for February board meeting.

NEW BUSINESS:

1. Discussion held on review of the Code of Ethics. Reeves motioned to accept the current wording as presented. St Louis seconded the motion and it passed 3/0
2. An offer from the local girl scout troop to help place flags on the graves of veterans was discussed. The board will contact the troop in April.

GROUNDSKEEPER REPORT:

1. Fence posts have been installed in front of the ground where members of the Shelton Native American family are buried.
2. It was reported to the board that the groundskeeper has now been employed for 5 years so will be getting 2 weeks of vacation time each year.

FINANCIAL REPORTS

1. County Financials YTD September 2024 were presented.
2. Budget vs Actuals and Itemized Category Reports YTD Sept 30, 2024 were presented.
3. Invoices as listed on the Agenda were approved for payment on a motion made by St. Louis and seconded by Kaua. The motion passed 3/0
4. Two mistakes on the county financial reports provided by the Auditor's office were explained. Elliott took care of both of them.
5. A report on the number of plot sales August 13 2024 thru November 15, 2024 was presented. 5 cremain plots were sold during that time period.

TRUSTEE REPORTS/ITEMS OF INTEREST: Kaua mentioned that signs with dates of flag placement and removal should be posted for the public to see.

DATE OF NEXT MEETING: The next regular meeting will be held on February 20, 2025

ADJOURNMENT: Reeves moved that the meeting be adjourned. Kaua seconded the motion and the motion passed 3/0. The meeting adjourned at 8 PM

