

**AGENDA**  
MURPHYS CEMETERY DISTRICT  
REGULAR MEETING Thursday February 15, 2024  
THIS MEETING WILL BE HELD IN THE EPVMD Hall AKA THE LIONS HUT at 99 School Street,  
Murphys at 7 PM

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Murphys Cemetery District at (209)728-2387 at least 48 hours prior to the start of the meeting. Notification in advance will allow reasonable arrangements to be made to ensure accessibility to this meeting. Government Code §54954.2(a)  
The agenda is available for public review at <http://murphyscemetery.com>

**CALL TO ORDER:**

**PUBLIC COMMENTS:**

Any item of interest that is within the jurisdiction of the Murphys Cemetery District and is not posted on the Regular agenda may be addressed during the Public Comment period. California law prohibits the District from taking action on any matter which is not posted on the agenda unless it is determined to be an emergency by the District. The Public Comment period shall not exceed a total of 15 minutes. If Public Comment is completed before the end of the 15 minute allotted time period, the Board may immediately move to the Regular Agenda. Each speaker is to limit their remarks to no more than 5 minutes unless further time is granted by the Chairperson.

**REGULAR AGENDA:**

If you wish to address the District on an agenda item, please make that request of the Chairperson when that Agenda item is introduced. You may give your name if you choose to do so. Time limits are 5 minutes per person on any agenda item.

**ELECTION OF NEW BOARD OFFICERS FOR 2024**

**APPROVAL OF MINUTES:** Regular Meeting held on November 16, 2023. No board meeting was held in December 2023 or in January 2024.

**CORRESPONDENCE:**

1. Refund from the state of \$156.69 from the States Un-Claimed Funds for an old Worker Comp insurance refund.
2. Letter from IRS that they changed our mailing address.
3. SDRMA Annual Renewal Questionnaire.
4. CSDA Call for Nominations for Sierra Network Area

**OLD BUSINESS**

1. Review of recent joint meeting of all county cemeteries. Cost for insurance rider for Masonic Hall was \$47.50
2. Update on trying to get the Facebook groups for "Buena Vista Cemetery" & "Murphys Cemetery (sic) District" removed or under MCD management and review of possible social media rules for a special district.
3. Update on new fencing installation.
4. Review and discussion on the plot and endowment fee rates as of Jan 1, 2024
5. Update on installation of cross by Congregational Church and using that area for a possible columbarium installation.
6. Review of work on new area.

## **NEW BUSINESS**

1. Discussion on the new Labor Law on sick leave law and approval of new wording for Employee Manuel.
2. Discussion on implementing the new law on Workplace Violence Plan
3. Review & possible decision on wage level for Groundskeeper position
4. Renewal of Do Not Trespass letter to sheriff

## **GROUNDSKEEPER REPORT:**

1. Request for a sign for the porta potty stating no trash to be put in toilet.
2. Purchased some road gravel from Roller Landscaping to fill in pot holes in roads.

## **FINANCIAL REPORTS**

1. County financials: YTD Sept. 30, 2023 (There was a \$200 mistake on the Aug. 31, 2023 County Financial report that was fixed in the Sept report)
3. Budget vs Actuals and Itemized Category reports: YTD Sept. 30, 2023
4. Invoices:
  - a. AT&T wireless service" \$82.47 due 12/17/2023; \$82.74 due 1/17/2024; \$82.28 due 2/17/2024
  - b. AT&T for phone book listing: \$4.41 due 11/25/2023; \$4.41 due 12/23/2023; \$4.43 due 1/23/2024 and \$4.43 due 2/22/2024.
  - c. Cal-Waste for bin rent: \$26.70 each month for Nov. & Dec. 2023; Jan. & Feb 2024 & \$36.98 for emptying bin.
  - d. CAPC \$67 for annual dues
  - e. Reimburse Jeff Garrison \$72 for dump fees; \$165.57 for mileage and \$15.53 for fuel purchase; \$48.48 for shovel purchase; \$79.74 for road base purchase.
  - f. Reimburse Maureen Elliot \$44.34 for 2 year renewal of website domain name & \$61.41 for refreshments for joint cemetery boards meeting..
  - g. Streamline \$756 for website hosting
  - h. Foothill Toilets \$180 for pumping porta potty
  - i. D-Fenceman \$11,150 for fencing materials & \$17,612 for installation.
  - j. SDRMA \$47.50 for rider for rental of Masonic Hall
5. Plot sales since Nov. 15, 2023 thru Feb. 15, 2024: Cremain Plots:1; 5x10 plots: 2

**TRUSTEE'S ANNOUNCEMENTS IN COMPLIANCE WITH GOVT. CODE § 53232.3(D)**, Board members may provide brief reports on any meetings attended at the expense of the local agency, and may make other announcements with no discussion or action to be taken.

**DATE OF NEXT MEETING:** Thursday, May 16, 2024

**ADJOURNMENT:**