

## MURPHYS CEMETERY DISTRICT

Minutes of the Board of Directors Special Meeting of December 5, 2024

**CALL TO ORDER:** The meeting was called to order by Chair Karen Kaua at 8:44 AM in the EPVMD Hall, AKA The Lion's Hut at 99 School Street, Murphys, CA. Present were Trustees Karen Kaua, Maureen Elliott, Jackie Reeve and Jeff St Louis. Trustee Patti Cripe was absent.

**QUORUM:** A quorum of four board members was present.

**PUBLIC COMMENTS:** None

**APPROVAL OF MINUTES:** The minutes of the Regular Meeting on November 21, 2024 were presented. Reeves moved to approve the minutes as presented. Kaua seconded the motion and it was approved 4/0. No board meeting was held in January 2025.

**CORRESPONDENCE:** None

**OLD BUSINESS:** None

### **NEW BUSINESS:**

1. It was announced that the Columbarium was installed on December 20. The benches had not yet arrived and will be installed when they are here. Rules for the public on the Columbarium were discussed and so were fees for the niches. Kaua motioned that niches be priced at \$500 each except for the bottom row and the price for that is to be \$425, with those prices including the required endowment fees. St Louis seconded the motion and it passed 4/0
2. Elliott reported that Angels Sewer and Drain still does not have a date scheduled to install the new water system.
3. Discussion was held on ways to extend the life of Section 6. No action was taken.
4. Elliott stated that some area of the roads were badly in need of new gravel. She also suggested that many of the trees are overgrown and in danger of losing limbs in a snow storm. Kaua moved that A-1 Tree Service be asked to bid the tree pruning. Elliott seconded the motion and it passed 4/0
5. Discussion was held on splitting the new area into manageable Sections and rows and obtaining maps of those sections as well as changing the cremain plot size to 4' 9" from the current 5'x5' and changing single burial plots to 4' 9" x 10'. St Louis motioned that the sections numbering as discussed be made with maps made for each section and that the plot sizes be changed as agreed. Reeves seconded the motion and it passed 4/0
6. Discussion was held on requirement for offering remote access to board meetings. No action was taken.
7. The board was told of the new AB 6321 which added a requirement to Section 3502.3 concerning holding public meetings on employment annually before budgets are approved.
8. A budget adjustment to transfer \$1,000 from Maintenance of Bldgs and Grounds and adding \$500 to Office Expense and \$500 to Professional Services due to increased costs in membership fees and the website hosting. Motion made by Kaua to approve the budget adjustment and seconded by Reeves. Motion passed 4/0

**GROUNDSKEEPER REPORT:** None

**FINANCIAL REPORTS:** none

**TRUSTEE REPORTS/ITEMS OF INTEREST:** None

**DATE OF NEXT MEETING:** The next regular meeting will be held on February 20, 2025

**ADJOURNMENT:** Elliott moved that the meeting be adjourned. Kaua seconded the motion and the motion passed 4/0. The meeting adjourned at 9: 27 AM